

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, October 25, 2016
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Mark Legere, Joyce Fisk, Carol LeBlanc, Alex LoVerme and Charlie Post via telephone*

Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:32pm.

II. ADJUSTMENTS TO THE AGENDA

The following adjustments were added to the agenda: a letter from the Lyndeborough selectmen, coaching salaries and Board budget discussion.

III. PUBLIC COMMENTS

There were no public comments to report.

IV. BOARD CORRESPONDENCE

a. Reports

i. Superintendent's Report

Superintendent Lane reviewed his report. He has continuously been working on the budget with his team. He had a conversation with members of the FRES PTO regarding criminal records checks for those who chaperone field trips. He had previously made a decision not to require this primarily due to the difficulty in getting chaperones and the amount of time it takes out of parents schedules and then the time it takes to get the results back. The PTO representatives reported a good number of parents want to have the checks done. He will send out a letter through PowerSchool and we will move forward with reinstating criminal records checks. The PTO has agreed to fill in chaperoning when there is a shortage even if it a different grade level. The district will pay for the record check and if there is an influx we may need to think about this as a budgetary item. He stopped at Hillsborough Ford and is discussing options for our own transportation for co-curricular needs and then special education transport could be looked at down the road. He will be attending the girls' end of season tournament on Thursday.

ii. Director of Student Support Services' Report

iii. Director of Technology's Report

The reports have been reviewed by the Board.

b. Letter/Communications

i. Computer Recycling Memo

*A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to dispose of said items.
Voting: all aye; motion carried unanimously.*

ii. DOE Public Forums

Superintendent Lane informed the Board of a listening tour (Every Student Succeeds Act) available to them through the DOE. He will be attending the one on November 10 at Merrimack High School.

52 **iii. Board Member Questionnaire**

53 Superintendent Lane reminded the Board this is an annual requirement from the auditors. Members
54 should return this to Chairman Brock in a sealed envelope at the next meeting and it will be given to
55 the SAU for mailing.
56

57 • **LETTER FROM LYNDEBOROUGH SELECTMEN**

58 Superintendent Lane and Chairman Brock reviewed a letter from the selectmen requesting the School
59 Board to make necessary changes to any and all rules by-laws, articles of agreement etc. to transfer
60 LCS back to the town of Lyndeborough when the time is right. Mr. Ballou believes there is some
61 language in the consolidation agreement. Superintendent Lane will research this and consult with an
62 attorney. Ms. Fisk noted that Wilton has put a lot of money into the building as well and should be
63 considered. Mr. LoVerme added the consolidation was prior to the renovation. A letter will be sent to
64 the selectmen indicating the matter will be looked into.
65

66 **V. CONSENT AGENDA**

67 • **COACHING SALARIES**

68 Superintendent Lane reported the question came up around coaching salaries and it does not appear to
69 be a “rhyme or reason” why they were created the way they were. He has done some research on other
70 districts and is requesting to work with HS administration to come up with some solid figures and
71 bring back a formula to make this equitable and at least in line with some other districts. It is not part
72 of the CBA therefore does not need to be voted on in that manner. He passed out a draft for members
73 to review. He is looking for a consensus of support to move forward.
74

75 Chairman Brock asked members if they were in support of Superintendent Lane moving forward with
76 this and all were in agreement.
77

78 **VI. NOVEMBER 8 MEETING DATE**

79 Chairman Brock questioned if the scheduled meeting should be moved as it is Election Day. The
80 response was there are a couple of members who work the polls and it may be an issue for the public
81 to attend therefore during the joint session it will be asked of the Budget Committee if they can make
82 another date such as the 15th or 22nd.
83

84 **VII. 7th & 8th GRADE TRIP**

85 Principal Bagley requested to make changes to the 8th grade Washington DC trip and combine it with
86 the 7th grade and with a rotation each year to Concord/Plymouth/Boston and
87 Philly/Gettysburg/Lancaster. The Cheshire YMCA trip last year has declined in numbers and they
88 require nightly parent meetings which this year is in Keene. He did not want to ask the families to
89 have to drive to Keene. He met with a YMCA representative to develop a new trip. It will include only
90 WLC students and the goal will be to have at least 35 students to run the tour. He has budgeted \$5,000
91 next year for students who need help paying for the trip similar to what is done for the 6th grade trip.
92 There are two social studies teachers who want to chaperone, currently there is not a stipend budgeted
93 for teachers. Mr. LoVerme requested to make the first trip to Philly and second to Boston. Mr. Bagley
94 responded that nothing is set in stone; he will be calling the representative in the morning to discuss
95 and believes that change can be made.
96

97 *A MOTION was made by Mr. Ballou and SECONDED by Ms. Fisk to approve this plan.*
98 *Voting: all aye; motion carried unanimously.*
99

100 For full disclosure, Mr. Legere noted he is the parent of an 8th grade student.
101

102 **VIII. ACTION ITEMS**

103 **a. Approve Minutes of Previous Meeting**

104 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Legere to approve the minutes from*
105 *October 11, 2016 as written.*

106 *Voting: six ayes; one abstention from Ms. LeBlanc, motion carried.*

107
108 Mr. Dailey arrived at 7:00pm after the Budget Committee meeting.

109
110 **IX. 7:00 P.M. JOINT BOARD & BUDGET COMMITTEE SESSION**

111 Present: *Christine Tiedemann, John Kofalt, Lisa Post, Leslie Post, Leslie Browne, Karen Grybko,*
112 *Mary Guild, Pam Altner, and Edwina Hastings*

113
114 The committee was already in session, they had started at 6:30pm in the Main Hall Conference Room.

115
116 **a. FY 2017-2018 Budget**

117 **i. Wilton-Lyndeborough Cooperative Middle/High School**

118 Mr. Kofalt asked for feedback relative to last year's expenditure to technology, and how it was
119 received and rolled out. He is concerned that this year there is a request for a significant investment in
120 professional development and training for a reading program and wonders if the technology program
121 has been working and does it make sense to invest in another program if we are still working on the
122 technology one. Principal Bagley responded by saying Kevin Verratti, IT Director, has been working
123 on this and had 10 teachers attend a Chromebook session with him in the summer. He continues to
124 work with them continuously and is in the classrooms all the time. Principal O'Connell added at his
125 school, they were ready for the devices before they came and staff had significant training. They made
126 sure that any training they needed had been in place. Principal Bagley confirmed it is ongoing and not
127 fully utilized; they only have three grades with Chromebooks currently. A survey Mr. Verratti has
128 done with the students will be shared at the next Board meeting.

129
130 Responding to a question from Ms. Hastings regarding getting a revised percent in the overall increase
131 in the elementary school budget, Superintendent Lane explained he will share a revised budget that
132 shows you what the current budget is and where the increases and decreases are. This will be shared
133 later.

134
135 Responding to a question from Ms. Hastings regarding declining enrollment of 22 students, and why
136 the budget would be going up instead of down, Superintendent Lane responded by explaining that 22
137 students over 12 grades, you are only losing one or two students per grade. That is not a real budget
138 changer. In supplies for example, it would not change that much and we are down in that part of the
139 budget. We have not spoken about staffing yet, there is an increase in health, an increase in the
140 collective bargaining and as far as discretionary is concerned, I came to you saying I wanted to come
141 in around zero and that's is where we are.

142
143 Ms. Hasting noted they had asked for the 2015 numbers as an extra column. Ms. Tucker will provide
144 that.

145
146 Chairperson Grybko asked that the committee be provided with the latest proficiency scores.

147
148 Ms. Hastings asked for clarification on how much the LCS slide was and Principal O'Connell clarified
149 it was \$9,000 for the slide and installation.

150
151 Chairperson Grybko asked how the cost for the slide was obtained, Principal O'Connell responded he
152 looked at two different vendors, the slide was essentially the same but one was cheaper and the vendor
153 had been used in the past and did the design of the new playground at LCS and had the layout.

Mr. Post has exited the meeting.

Principal Bagley gave an overview of the MS/HS operational budget which is \$1,832,609, a decrease of \$222,898 from the \$2,055,507 in the adopted budget of 2016-2017 (10.84%) with technology applied the decrease is .06%. Areas of increase include: \$4,348 in general education supplies, \$3,957 in general education replacement equipment for new tables in the art room, desks in classrooms and in Family and Consumer Science, replacement of a stove and dryer, \$4,468, repairs and maintenance due to increased use of copiers and printers, \$2,285 in snow plowing services due to pending agreement with the town, \$3,200 in athletic equipment which includes new outdoor bleachers (two yr. plan implemented), \$5,000 to MS dues and fees to help lower cost of grade 7 and 8 field trip and assist students who cannot afford the trip, \$4,490 in facilities furniture fixtures for 5 café/auditorium bench table sets, \$36,377 in SPED out of district placements and transportation. Areas of decrease include: \$3,989 in general education books and in equipment attributed to moving technology out of this budget to the technology budget, \$7,500 in vocational education tuition due to declining enrollment in this program, \$3,022 in copier leases, \$3,620 facilities replacement equipment, \$2,562 athletic officials (purchased services) not running volleyball program for lack of interest, \$3,475, athletic transportation from not running the volleyball program. All other accounts are level or decreased. They continue to revamp the Program of Studies and are in year one of three and continue to review the schedules along with the Superintendent. They are running a program called "Running Start" which is "dual credit", college and HS and are hoping to expand. The proposed budget reflects some costs attributed to this plan.

It was agreed to move November 8 meeting to November 15. The Board will meet at 6:30pm in the Media Room and the joint session with the Budget Committee will begin at 7:00pm.

Chairman Brock asked that if anyone has questions from past sessions they should email Chairperson Grybko or Superintendent Lane so that administration is prepared with the information at the following meeting.

Superintendent Lane provided a budget summary sheet exclusive of salaries, benefits capital improvements and revenue and at the next meeting he will provide a spread sheet with proposed vs. current with a break down by account with definitions of what each account is. The sheet passed out shows a total increase of \$121,046 and a decrease of \$165,739 (discretionary accounts in the budget show a decrease of \$44,693). One of the issues is \$32,683 in miscellaneous; the bulk of this is the salary pool for non-affiliated increases. It was moved from this part of the budget and moved in the salary account, if you take that out we are down \$12,000 from last year. He complimented the staff as a whole for still being able to enhance our curriculum while doing it in the bounds of what he said he would try to do, to come in flat.

A MOTION was made by Ms. Pomer and SECONDED by Ms. Altner to adjourn the Budget Committee session at 7:54pm.

Voting: all aye; motion carried unanimously.

X. COMMITTEE REPORTS

i. Facilities

Ms. Tucker reported the committee met prior to this meeting and discussed changes to the CIP and future projects.

ii. Budget Liaison

Mr. Dailey reported overall the committee seems to be pretty satisfied.

205 **XI. RESIGNATIONS / APPOINTMENTS / LEAVES**

206 • **Board Resignation-James Button**

207 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to accept with regret, the*
208 *resignation of Mr. James Button from the Wilton-Lyndeborough Cooperative School Board.*
209 *Voting: all aye; motion carried unanimously.*

210
211 *A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to not fill the School Board*
212 *seat until March when the seat is due to expire.*
213 *Voting: all aye; motion carried unanimously.*

214
215 **a. Season Coaches-Winter**

216 Superintendent Lane reviewed the list of winter coaches. They are still looking for a JV boys'
217 basketball coach and numbers for a girls' program are not justified at this time.

218
219 **XII. PUBLIC COMMENTS**

220 There were no public comments to report.

221
222 **XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A)**

223 **i. Negotiations**

224 **ii. Personnel Matter**

225 Superintendent Lane recommended the Board go into non-public session for RSA 91-A: 3 II (A) for
226 reasons of dismissal, promotion, or compensation of any public employee.

227
228 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to enter Non-Public Session*
229 *for RSA 91-A: 3 II (A) at 8:14pm.*
230 *Voting: all aye; motion carried unanimously.*

231
232 **RETURN TO PUBLIC SESSION**

233 The Board entered public session at 8:28pm.

234
235 *A MOTION was made to seal the non-public session minutes for 50 years by Mr. Ballou and*
236 *SECONDED by Mr. Dailey.*
237 *Voting: all aye; motion carried unanimously.*

238
239 **XIV. ADJOURNMENT**

240 *A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to adjourn the Board meeting*
241 *at 8:28pm.*
242 *Voting: all aye; motion carried unanimously.*

243
244 *Respectfully submitted,*
245 *Kristina Fowler*
246